

North Wellington FC Director of Football

Responsible for football capability within North Wellington Football Club which comprises development, implementation and management of (1) football programmes and curriculum, (2) player development pathways, (3) coach development programmes.

Aims

The Director of Football is North Wellington Football Club's visible interface with our members, players, coaches and volunteers and promotes a culture of engagement, learning, growth and success for all within the club. NWFC programmes engage all and serve to develop coaches, develop players wishing to pursue an ongoing love for football in a social space or those wishing to attain a standard that supports a professional career in football. Ultimately developing players through our TDP space into Tier One competitions so we field competitive teams made up of North Wellington FC home-grown-players

Responsibilities

- Develop, implement and manage football programmes for all community and competitive football programmes across:
 - First Kicks (Ages 4-6)
 - Fun Football (Ages 7-8)
 - Player Skill Centre's
 - Goal Keeping Skill Centre's
 - Holiday Programmes
 - Community Engagement Programmes
 - Talent Development Programme
 - External tournaments – U19's, Chch invitational etc
 - Social Player Skills Development
 - Community programmes
 - Tier 1 Competitions.
- Develop, implement and manage a NWFC Coach programme across:
 - Parent volunteer knowledge acquisition
 - Volunteer/Parent Coaching Pathways suitable for age group and NWFC footballing programme, in conjunction with Junior development manager
- Ensure each programme is adequately resourced with coaches of the required recognized skill level:
 - Junior Teams (FK – U17 Social)
 - Skill Centre's
 - Talent Development Programme
 - Tier One Teams – Men's and Women's Teams in Central League and Capital Leagues Prem 1-3.
 - Tournaments
- Define and manage player identification processes for all programmes, teams and tournaments where applicable. Oversee and approve all player selection outcomes.
- Develop and manage a framework for feedback from NWFC to player and coaches.
- Select tournaments and define the objectives of attendance.

Leadership & Management

- Develop NWFC's vision for football programme creating a Football philosophy for the club to live by.
- Be consistently visible within and across NWFC and demonstrate active leadership across all programmes.
 - Observe and Mentor Junior Coaching sessions.
 - Work with players on-field
 - Be decisive in actively running training sessions for teaching purposes
 - Interact and educate parents on NWFC Programmes, the programmes aims and benefits and parent support -
 - Always seen wearing NWFC Approved Coaching Training Gear at all events, trainings and games when in attendance.
- Ensure each programme is costed and priced such that it is operated on a positive cash-flow basis and generates a surplus as agreed with the Officers of the club.
- Maintain positive and active engagement with Onslow Junior Football Club through its representatives on the TDP Governance Group
- Mentor players leaving U17 TDP / GU16 TDP and entering the senior space at NWFC into U19's
- Act as NWFC Football Technical Representative with Capital Football and New Zealand Football
- Develop partnerships with schools, organizations and other clubs to benefit the capability development across and for NWFC.
- Ultimate point of contact for parent, player and coach related technical football, programme and playing matters.

Measurements of Success

- Compliance to all NZF, Capital Football and TDP Requirements (continual)
- Player attrition / player retention rates across all teams improves from trend baseline established 2023-24 and 2024-25. (Each year)
- Players leaving TDP and entering the senior space are engaged and mentored,
- Attends all meetings required by NWFC. (continual)
- Receives commendations from NWFC members across the club for visibility and communications. (continual)
- Teams playing in the Tier 1 Competitions, excluding Men's and Women's Central League, are seen as delivering capability to support Men's and Women's Central League Team. (ongoing assessment against a plan)
- Improve Women's capability to strive for Women's Central League placing, supported by a Women's' Reserve Team (ongoing assessment against a plan).

Relationships with Other Positions

First Team Head Coach

- Identifies emerging players in Reserves suitable for First Team(s) opportunities and makes recommendations to the Head Coaches.
- Plans and implements onboarding of emerging players into the First Team(s).
- Supports and Advises First Team Head Coach on Training regimes
- Working with first team coaching groups, supporting with a weekly review of first team(s) performance.

With President – North Wellington Football Club

- Seeks approval for requests having budget and cost implications
- Identifies requests for assistance requirement by the club
- Presents a monthly review of conformance to this Role Description identifying risks and mitigations and help needed

With Club Manager - North Wellington Football Club

- Support Club Manager in compliance to NWFC Governance requirements and NZF and CF Football Regulations.
- Communicate all complaints to Club Manager, resolving or escalating as appropriate.
- Inform Club Manager of decision to cancel TDP and Tier 1 games in advance of required notice period.
- Identify turf/indoor requirements across all Tier 1 Teams, working with Club Manager to allocate within available capacity from providers.
- Communication of cancellations or field closures and agreeing actions to communicate.

Competencies

- OFC/NZF B License or equivalent
- Effective, open, frequent and consistent communicator
- Ability to create and deliver a comprehensive strategic plan
- Ability to manage self, work both autonomously and collegiately and engage and seek help from others to meet deadlines
- Ability to see future possibilities, identify risks and plan mitigations
- Working knowledge of Microsoft office, GMAIL, Drop Box, HUDL, VEO,
- Driving License

***Develop – create devise and document for the purposes of explaining to and engaging all stakeholders to agree and accept with a high degree of comfort.*

***Implement – roll out through effective resource identification, management of risk, and engagement, ensuring all stakeholders understand their responsibilities*

***Manage – confirm through business-as-usual engagement that the benefits are being realized, risks are being managed, stakeholders communicated, improvements identified and status shared with NWFC Management Committee*



North Wellington Football Club
17 Bannister Ave
Johnsonville
Wellington
Po Box 13-271

We are a leading football club, relevant for our community, providing football for all, creating lifelong relationships.

To apply:

Please submit a CV and cover letter addressing the job criteria to

Rachel Woodhall
North Wellington FC Club Manager
programmes@northwellingtonfootball.com

Applications close 5pm Friday 31st October 2024