

AGM Minutes of the NWFC Management Committee

7:50 pm Tuesday 22 November 2022

Waioira Hub, Alex Moore Park, Johnsonville

1. Opening of Meeting

It was great to see a strong turnout tonight. David Rayner welcomed our Club Patron, Peter Dunne, Life members, our local MP, Greg O'Connor, senior and junior members, and club supporters. We have a quorum; the meeting can continue.

This season has been an eventful year for the Club and a positive one. The Club has performed in several areas and this is the first full year in the Waioira clubrooms. At the last meeting, we had just concluded the sale of the clubrooms on Philip Street. This has been a significant transformation for the Club.

David opens the meeting.

Present

Peter Dunne – Club Patron; Greg O'Connor – Labour MP; David Rayner (Chairperson), Grant Stephen, Dave Wright, Michael Hinds, Gareth Winder, Andrea Jetly, James Malden, Ross McMillan, Davor Tavich, Rachel Woodall, Fraser Kirby, Christina Bellis, Kirsten Meates, Mary Hay, Samantha Burnard, Emma Johnston, Bryda Chamberlain, Karl Grove, Paul Hallet, Claire Redmond, Warwick Smith, Zoe Travis, Steve Gailitis, Joanne Bowley

2. Apologies

Hugo Barber-Dale, Lloyd O'Keefe, Grant Shields, David Woodhall, Ben Sigmund

3. Confirmation of Minutes of previous Annual General Meeting.

The minutes of the AGM held on 20 December 2021 were circulated and taken as read.

Warwick pointed out a spelling error; it should have read Tom Meek (in relation to the passing of former Club member).

No other matters were raised from the previous AGM minutes.

Motion: The minutes of the Annual General Meeting held on 20 December 2021 be confirmed as a true and accurate record.

Moved: Dave Wright

Seconded: James Malden

Motion carried unanimously

4. Annual Report Presented by Grant Stephen

Tabled - circulated to members prior to AGM

Grant welcomed everyone in the room.

We have had an outstanding year as a club. It has been great to have 1000 footballers under one brand and looking great in blue. It's great to have visibility across the whole Club and everyone working together as a team, which makes the work of people like Michael Hinds when he's promoting sponsorship a lot easier.

Grant mentioned that it's great to be here, with new premises, a great outlook, fairly pleasant weather, and no disruption to the season.

Our financial situation has endured several years of deficits. All debt has now been repaid and we are tracking nicely on the two-year turnaround that was signaled at the previous AGM.

Grant thanked Davor Tavich. He has come through his first season with the Club very well and we acknowledge Davor's efforts in making himself available to every team within the club. Davor offered a couple of information sessions and has been around as much as he can, without impacting on his duties with the top teams and the development programme.

Grant mentioned that we used to be two separate clubs, and by becoming one team, we can start seeing players coming in at four years old and still be part of the club in later life. We have the visibility of our kids and youth, we can follow them through and help track a pathway, and it has been an outstanding achievement. In a short time, we have already started to see our young players coming into our top men's team and women's side and making significant contributions. It is nice to think that very soon we will be able to have a base of home-grown players throughout the top grades and not rely on others to be competitive. That is a huge achievement

Onslow Junior Football Club – We partner with them through a talent development programme for our young men and women. They bring a broad base of players together, which means we can do more for our young players and continue to grow our partnership.

Next season we are bringing back the grade coordinator role in the junior grades to give parents and children better access and visibility to the club. We hope that the overall experience will improve as we communicate better over things like uniforms, festival days, photos, prizegiving, where the teams are playing next weekend and who hasn't got the nets etc.

The management committee has introduced two new portfolios - Player Welfare and Health and Safety. These will continue to develop and grow in 2023.

Our Club is expanding and the quest for more training time on the artificial turf continues. We are aware that two into one doesn't work and further meetings are scheduled with Wellington City Council to improve the situation.

Grant and David have decided to step down as President and Chairman at the next AGM. It is time for fresh ideas and more innovation. There are people within the organisation that need to expand their horizons and there are others who should join us and make a positive and powerful impact for North Wellington FC.

Grant acknowledged the management committee. We are all volunteers, and we all try our best; it doesn't always go to plan, and these are some surprises, but our team works hard and has been very successful.

Nominations for the management committee were confirmed. No election was necessary as the number of officers and committee members nominated and the positions available, met the requirements of the constitution.

A question from the floor:

How do you go about getting involved in the Management Committee?

There is always an open invitation for anyone to get involved and help the club. There are never enough volunteers. If anyone feels there is something that the management committee needs to do, the door is always open to come and talk to the committee and drive it.

It was suggested that there should be an information pack on how the committee works, who is on the committee and what the roles are. This should be available on the website. There is already a volunteer section through the registration process.

Warwick mentioned that job descriptions were developed advising what the Committee Members' jobs were entitled to in the past.

Motion: That the Annual Report (containing both the President and Chairman report) be adopted.

Moved: Michael Hinds

Seconded: Paul Hallet

Motion carried unanimously

5. Treasurer's Report - Presented by David Rayner

The Performance report still has a draft stamped across it. We thought the final review would have been available by 5.00 pm tonight. We are hoping to have this tomorrow. These accounts are prepared by the club's chartered accountant and go through a financial review process which is a step below an audit. We will make the report available at the conclusion of the review.

Overall, it has been an improved result. At the last AGM, we weren't happy to front up at a loss of \$150,000, and we did say we would reduce this amount significantly this year, and we are pleased to say we have done that. The loss for this financial year is \$29,000. The goal is to break even for the 2023 financial year. The club balance sheet is much cleaner and different from a year ago. We have no outstanding debt. We donated \$500,000 to Alex Moore Park Sport and Community Inc. to be used towards construction costs of the Waiora hub. That property is full paid for and there is no debt on the premises. We also established a Trust several years ago to look after the residual proceeds of the Phillip Street clubrooms to create a nest egg for the future. The funds are now with the Trust and we also have sufficient capital within the club to operate in the future.

Michael Hinds was acknowledged for his great work in receiving sponsorship for our club. This has not only lifted our balance sheet, but it has raised our profile in the community in a positive way.

Motion: That the 2021 financial accounts be adopted as draft accounts.

Moved: James Malden

Seconded: Fraser Kirby

6. Appointment of Reviewer

At last year's AGM, David mentioned that there would be a change in the Reviewer for the financial accounts. As of 30 September, our Reviewer is TFS.

Motion: That the appointment of Reviewer be adopted

Moved: Dave Wright

Seconded: Ross McMillan

7. Election of Club Officers and Management Committee Club Patron, President, Vice-President, Secretary, Treasurer, Club Manager, Assistant Club Manager, 8 Committee Members.

The Chairman advised that the following members had confirmed their wish to continue with/be elected to the management committee for the coming season. He also suggested that any member present at the AGM was welcome to be nominated for any role. The following was proposed on masse:

President: Grant Stephen

Chairman: David Rayner

Treasurer: David Woodhall

Secretary: Andrea Jetly

Club Manager: Rachel Woodhall

Assist Club Manager: Hugo Barber-Dale

Management Committee Members:

Gareth Winder, Dave Wright, Michael Hinds, Fraser Kirby, Ross McMillan, James Malden, and Rachel Findlay

Motion: There being no further nominations from the floor, the above-mentioned members be elected to the North Wellington Management committee for the 2022/2023 financial year.

Moved: Michael Hinds

Seconded: Gareth Winder

Motion carried unanimously

The NWFC Management Committee members for 2022/23 were congratulated on their positions.

Paul Hallett suggested that we need more females present on the committee. Paul feels that only having three on the Committee is very poor and it's not a great reflection on the club. Instead of the Committee waiting for people to put up their hands, they should be shoulder tapped.

David mentioned there are some guidelines from NZF that by 2024, 40% of females should be present in the management committee. The current committee is being proactive about this approach, and we are moving in the right direction.

It was suggested from the floor that the committee should mention in their annual report what their strategies and initiatives are going forward.

8. Notice of Motions – None received

9. General Business

Warwick mentioned that Tom Meek, former President and Life Member of the club, passed away in January and that the Club notes the contributions made by Tom Meek. Warwick spoke at his service on behalf of the club.

Warwick gave the club an update on the Incorporated Societies Act 2022, which came into law in April 2022. The Regulations start in October 2023.

Question from the floor:

"What are the implications for the club?"

David questioned if it was an Act. Warwick responded that it is an Act, and the regulations are being developed and will be in place from October 2023-April 2026. David replied that there is a transition period of up to 5 years to transition to the new regulations. We have time, and Grant mentioned that the club hadn't seen the regulations yet, so it's tough to react. David stated that the Club is connected to some legal advice around the change of regulations and is waiting on further updates. Warwick recommended we get in earlier rather than later. He advised that the 2023 committee keep this as a "To Dos" list. It will require a change to the constitution, and we must act.

Paul Hallett thanked the management committee and is aware that volunteering is a hard job. Regarding the World Cup next year, Paul would like to raise that it's a prime time for the club to do some active work around women's football. There was a massive influx of girls when the U17 World Cup was on. He suggested that a sub-committee be formed or a group of like-minded people that can get involved and engage youth and young women to return to the game. The club needs to promote the Women's World Cup and draw more players in.

A very passionate videographer has set up a YouTube Channel. It promoted the Club in a very positive way. There are not a lot of followers; Paul suggested members log in and watch "The Journey North". This promotes the women's game. Paul encouraged the committee to think about what they can do, to use the services of those involved in this club that are not present tonight and are not committee members that can do something that capitalises on what is coming next year. David mentioned that the committee has had this discussion and agreed several benefits could come from this using the strategy Paul promoted. Grant suggested that Paul comes up with a list of volunteers that would be useful.

A comment from the floor mentioned that the committee needs to be more proactive towards the women's teams in the club. They feel they are not being heard and want to be able to feel that they can ask questions freely and that the committee supports them and backs them 100%. David thanked them for their comments and understands how passionate the women are about football in our club. David is pleased to support the women's teams. NZF has guidelines about having a minimum number of women on club committees. The management committee fully accepts these guidelines and acknowledges that more women should be present on the committee.

"What is the relationship of NWAFC Trust to this Club?"

The Club formed it. The funds have been gifted to establish the Trust. The Trust has a purpose of supporting primarily football in this region, but not just limited to football. It is a Charitable Trust; it's not owned. It's a separate entity. The four Trustees are David Rayner, Grant Stephen, Grant Shields (Life Member) and Mike Warrington (Financial Adviser).

Peter Dunne appreciates the input this evening. He has noticed that the club has undergone a massive transition in the last year. A physical shift to a new facility (Waiora Hub) has triggered a lot of other things about the club's identity, purpose, and future. Peter has never seen this number of women players present at the NWFC AGM. He thinks this is fantastic and just a start of a new era for the club. The club is looking great financially; we have excellent facilities in place and World Cup next year, so many positives are coming into effect. Peter acknowledged the women players expressing their passion for football and how the club can support them in the future. This has been a wake-up call that the club needed and he hopes this is the start of something big.

David brought the meeting to a close. He thanked the members present for their time and appreciated the support and contribution received throughout the year, especially tonight. Thank you to the 2022 management committee.

10. Closing of AGM

Thank you all for attending; there being no further business, the 2022 AGM closed at 8.37 pm.

Signed:

Andrea Jetly
Secretary
NWFC Management Committee